

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### **4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The institution has been maintaining and utilising its physical and academic support facilities to the maximum. Our various departments ensure the proper utilisation and maintenance of the facilities of their respective departments. The faculty members and the support staff of the respective departments convey the requirements of their departments to the principal and the management and accordingly the essential things are procured on the priority basis. The librarian of the college and its support staff ensure the maximum utilisation of the library resources i.e. books, references, encyclopaedia and journals and magazines. We have a library committee which monitors and supervises the library requirements, purchase of books, furniture, and stationary etc.

The HoDs and the faculties of the respective departments are accountable for the procuring, maintenance, up keeping of the instruments equipments, laboratories, gymnasium instruments etc. They ensure the maximum utilisation of the available facilities and resources. The institution has a committee for sports activities as well. The committee ensures the maximum participation of our students in intercollegiate, inter group, university level sports events and accordingly sports equipments and materials are provided to students. Various science departments, computer science department and language departments take care of their respective labs. The faculty and support staffs of the respective departments are accountable for the procurement maintenances and maximum utilisation of the available equipments resources and physical facilities of their departments.